



**Request for Proposals**  
**Family Support Services**  
**Deadline August 10, 2022 (5pm EST)**

The Patrick P. Lee Foundation invites eligible organizations in New York to respond to this request for proposals (RFP) to fund support services for families and caregivers of people living with mental illnesses.

I. About the Foundation

The Patrick P. Lee Foundation (Lee Foundation) is a private, family foundation committed to achieving immediate and measurable impact in the areas of Education and Mental Health.

In Education, we envision a community where individuals achieve economic self-sufficiency without experiencing undue financial burden. Our work focuses on post-secondary scholarships for students studying engineering and other STEM majors. We also fund scholarships for students training in mental health fields.

In Mental Health, our vision is for people living with mental illnesses to be engaged and supported members of the community. To achieve this, we work to strengthen the mental health workforce, invest in community programs and services, advocate for increased public funding and build the mental health literacy of the community.

II. The Funding Opportunity

The Foundation has particular interest in programs and services that benefit people with serious mental illnesses, which include: schizophrenia, bipolar disorder, post-traumatic stress disorder, obsessive-compulsive disorder, major depressive disorder and borderline personality disorder.

Family members and caregivers can be an invaluable resource for individuals living with serious mental illnesses. Through this Request for Proposal (RFP), the Foundation seeks to support the creation or expansion of programs that assist families, caregivers, and loved ones of individuals living with serious mental illnesses. Programs may provide a variety of supports including: education, resources, assistance with system navigation, coping skills, advocacy tools, etc.

III. Eligibility and Funding Guidelines

Applicants must be 501c3 or be partnering with a 501c3. Past grantees as well as new organizations are welcome to apply. Individuals are not eligible to apply.

Factors that will be used to evaluate proposals for this RFP include:

- Programs serve Buffalo, Rochester or Syracuse regions of New York.

- Applicant has expertise and/or proven success working with families and caregivers of people with mental illnesses
- Program leverages existing federal, state and/or local funding resources
- Preference will be given to programs focused on families and caregivers of people living with serious mental illnesses

Funding requests may not exceed \$50,000 and the expected grant period is 12-24 months. Awards will be announced in November 2022.

Please contact Jane Mogavero, Executive Director, at [jmogavero@lee.foundation](mailto:jmogavero@lee.foundation) or (716) 844-3100 with questions concerning eligibility or the Foundation’s funding objectives.

#### IV. Application Process

The Lee Foundation uses a grant management system (Foundant). From the [Foundation’s home page](#), applicants have the opportunity to 1) preview the application questions, 2) create a registered account and 3) submit an application.

1. **Preview the application questions** by following the instructions in the gray box on the Foundation’s home page. When prompted for the Enter Code, type the word **APPLY**. Next, select the RFP process “Family and Caregiver Support Services – 2022.”

2. In order to submit a proposal, **applicants must have a registered account.**

For New Users: To register, follow the directions for “new users” in the gray box on the right side of the [Foundation’s home page](#). Please note, you will be required to enter a federal tax identification number.

For Existing Users: Visit the [Foundation’s home page](#) to enter your credentials and log in. If you forgot your password, select the “Forgot your Password?” link to reset your password.

3. **To submit an application**, you must be logged into a registered account. On your dashboard, select the Apply Page and type the word **APPLY** when asked for the Enter Code. Click on the blue Apply button for the “Family and Caregiver Support Services – 2022 Application.”

Please contact Cheryl Spence at 716-844-3100 or by email at [cspence@lee.foundation](mailto:cspence@lee.foundation) if you have difficulty accessing the application or have questions about the process.

Process Timeline:

- July 1 – RFP Announced
- August 10 (5pm EST) – Submission Deadline
- November 1 – Grants Awarded

Questions regarding registration on Foundant or the submission process should be directed to Cheryl Spence at [cspence@lee.foundation](mailto:cspence@lee.foundation) or by calling (716) 844-3100.